

**EMBASSY OF INDIA
Zelezna Cesta 16
1000 Ljubljana**

TENDER NOTICE

Tender Notice No. LJU/872/01/2007

14 May 2020

Sealed tenders are invited from reputed and experienced agencies/contractors/companies for undertaking the following work:

MAINTENANCE OF GARDEN

Location : Cesta v Zgornji log 121, 1000 Ljubljana

Term : One year

Note: If due to bad weather condition, the work cannot be carried out on a particular day, it should be carried out on the next possible day when the weather is normal.

Description of garden

The garden consists of plants, shrubs, grass, flower plots, creepers, fountain, drive- way, and foot path.

Description of work:

1. (i) Regular mowing of grass
- (ii) Maintenance of existing plants, flowers, and trimming of plants
- (iii) Watering, cleaning and weeding
- (iv) Periodic trimming of hedges along the boundary wall and cutting of grass surrounding the outer wall.
- (v) Disposal of garden waste
- (vi) Planting of seasonal plants & flowers, and providing fertilizer and soil, etc
- (vii) Any other work not specified above, which are necessary for maintaining the garden, and pointed out during the visit to the location.

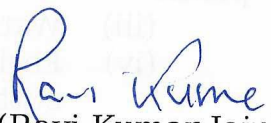
INSTRUCTIONS TO TENDERERS:

- The tenderers are supposed to visit and examine the site of work, at their own cost and obtain all information that may be necessary for participating in the tender and entering into contract.

- Interested agencies/companies/contractors should provide ONE quotation, with different charges for the maintenance of garden work and for removal of snow and send the quotations in a sealed envelope by post only to the following address:

Mr. Ravi Kumar Jain
SS/Cd'A
Embassy of India
Zelezna Cesta 16
1000 Ljubljana

- The offer should be remain valid for at least 90 days from the date of opening of the tender.
- The bids received after the due date & time of submission shall not be entertained.
- The acceptance of bids will rest with the Embassy of India, Ljubljana, who does not bind to accept the lowest bid and reserves the right to reject any or all the bids received without assigning any reason thereof. Incomplete Tenders or tenders not fulfilling the prescribed conditions are liable to be rejected.
- Bid shall be opened on the date and time as given in the tender notice at Embassy of India Ljubljana, Zelezna Cesta 16 in the presence of the authorized representatives of the companies, who may wish to attend


(Ravi Kumar Jain)
SS/Cd'A