

**Embassy of India  
Ljubljana**

**Refund Policy for Regular Paper Visa**

1. A request for Visa Fee refund will be considered by the Embassy of India in Ljubljana in the following cases:-

- (a) Multiple Visa fee payments by mistake for the same Visa application;
- (b) Excess payment by the applicant over and above the prescribed Visa fee.

2. Visa fees once paid is not refundable in the following cases:-

- a. If the request for refund is received after 3 months;
- b. If the visa is not granted to the applicant;
- c. If the duration of Visa is given for a shorter period by the Mission and the applicant had paid higher Visa fees for a longer duration visa.

3. The Head of Consular Section of the Mission is a Nodal Officer to contact and apply for refund claims. The Mission will endeavor to settle refund claims within 7 working days from the date of receipt of the refund request.

4. In case of disputed claims, the Embassy will approach the Consular, Passport and Visa Division (CPV) of the Ministry of External Affairs, Government of India for its advice and decision, which will be considered final.

**15<sup>th</sup> April 2024  
Ljubljana**

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