

**Embassy of India
Ljubljana**

LJU/872/02/2023

August 26, 2025

TENDER NOTICE

Supply / Installation of Library cabinets at the Embassy of India, Ljubljana

1. The Embassy of India in Ljubljana invites sealed bids from the reputed furniture manufacturers for the supply/installation of Library cabinets for the Chancery building in Ljubljana.
2. The proposed furniture item must be of good quality material which can withstand heavy load of stacked books. The item is expected to be of good quality workmanship. The book cabinets proposed are to be made with glass-door with wooden racks. Companies are requested to propose design, color, material etc. which will be finalized as per the requirement of the Embassy of India.
3. Interested parties may forward their sealed bids (**Annexure A**) to the Head of Chancery, Embassy of India, Ljubljana at Zelezna Cesta 10c, with superscription "Supply/installation of Library cabinets at the Embassy of India, Ljubljana". The companies may also send their profile, workmanship certificates, if available, along with bids. Companies are welcomed to send their representatives to understand the scope of work and to measure the area where Embassy of India has proposed to install the library cabinets. [For any queries, please contact tel No. +386-30791825; email: hoc.ljubljana@mea.gov.in and adm.ljubljana@mea.gov.in]
4. After examination of the bids by the committee of Embassy of India, the lowest bid Party will be informed accordingly. The Embassy of India reserves the right to accept / reject any bid(s) without assigning any reason(s). All bidders are requested to forward their offers by 16.09.2025.

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Annexure'A'

PROFORMA FOR SUBMISSION OF FINANCIAL BIDS

1.	Name of the bidder agency/company	
2.	Address of the bidder agency/company	
3.	Contact details of the bidding agency/company	

FINANCIAL BID

Items description	Cost
Library Cabinets	
Delivery charges	
Installation charges	
Total Cost including taxes	